

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY  
MEETING MINUTES  
June 8, 2023**

A regular Board Meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing, 500 Mero St, Frankfort, KY 40601, in The Mayo-Underwood Hearing Room 133CE and via Zoom on June 8, 2023 at 1:00pm.

**MEMBERS PRESENT**

Renee Causey-Upton, Chair  
Jill Phelps, Vice Chair  
Hugh Stroth, Secretary  
Dr. Thomas Miller  
Sara Santo  
Scott DeBurger

**DEPARTMENT OF PROFESSIONAL LICENSING**

Kristen Lawson, Commissioner  
Jamar Carter, Administrative Section Supervisor  
Sara B. Janes, Board Counsel  
Courtney Cook, Fiscal Section Supervisor  
Tiler Deaton, Boards and Commissions Support Specialist

**MEMBERS ABSENT**

Andrea Brandon

**OTHERS**

**CALL TO ORDER**

Board Chair, Renee Causey-Upton called the meeting to order at 1:08 p.m.

**CONSENT AGENDA**

The meeting minutes from the May 11, 2023 board meeting were presented to the board for review. Dr. Miller made a motion to approve the meeting minutes as written, Mr. Stroth seconded the motion & the motion carried unanimously.

The Board reviewed the financial report from May 2023 with no questions.

**DPL REPORT**

No updates at this time.

**BOARD ATTORNEY REPORT**

Board Counsel Sara Janes provided the board with the following motions from the Complaints Committee:

- 2022BOT00003- Tabled until next meeting to allow investigative report to be completed
- 2023BOT00001- Submit a formal letter to the complainant drafted by Board Counsel requesting the information supporting the complaint
- 2023BOT00002- Tabled for 201KAR28:150 Section 2(2) compliance

Dr. Miller seconded the motion & the motion carried.

Ms. Janes provided an updated pertaining to the boards Regulations & Statutes, including the last update submitted by the departments previous Commissioner to avoid expiration and possibility of the exam regulation being updated. A motion was made by Sara Santo to delegate Board Counsel, Dr. Miller and the Board Chair to review the Application for Continuing Education Program Approval

Application along with Suicide Assessment, Treatment and Management Training Course. Jill Phelps seconded the motion & the motion carried unanimously.

### **COMPACT COMMISSION UPDATE**

Board Chair provided a brief update regarding the 2 May meetings, the hiring of a new Secretary & Executive Director, options regarding the data system and updated the board on 27 states are apart of the compact.

### **OLD BUSINESS**

No updates currently on the Suicide Tracking within eServices.

### **NEW BUSINESS**

The board reviewed the licensure report which displayed active & inactive licenses as of June 6, 2023 for the following credentials, Occupational Therapist, Occupational Therapist Assistants and active only for Temporary Occupational Therapist & Temporary Occupational Therapist Assistants

Administrative Section Supervisor, Jamar Carter, updated the board on the NBCOT contact information request

The board reviewed & discussed the AOTA summer newsletter

### **CONTINUING EDUCATION APPLICATIONS REVIEW:**

The board reviewed 4 Continuing Education Applications and provided the following recommendations

1. Apex Innovations
  - a. Hemispheres 3.0 Stroke Competency Series – Brain A&P (Level I)
  - b. Hemispheres 3.0 Stroke Competency Series – Stroke Pathophysiology (Level II)
  - c. Hemispheres 3.0 Stroke Competency Series – Stroke Assessments (Level III)
  - d. Hemispheres 3.0 Stroke Competency Series – Ischemic Stroke-Inpatient (Level V)
  - e. Hemispheres 3.0 Stroke Competency Series – Hemorrhagic Stroke-Inpatient (Level VI)
  - f. Hemispheres 3.0 Stroke Competency Series – Discharge Considerations & Stroke Prevention (Level VII)
  - g. Hemispheres 3.0 Stroke Competency Series – Excellence in Stroke Care (Level VIII)
2. SRT Prosthetics and Orthotics
  - a. Prosthetic Troubleshooting 101: Common questions about upper/lower limb prosthetic wear
3. UofL Health Frazier Rehab Institute
  - a. Certified Brain Injury Specialist Certification Course

A motion was made by Ms. Phelps to accept the board recommendations, Sara Santo seconded the motion & the motion carried unanimously.

### **CONTINUING EDUCATION APPLICATIONS REVIEW-SUICIDE:**

1. Colibri Healthcare, LLC
  - a. Suicide Awareness and Prevention for Kentucky Occupational Therapists
2. Summit Professional Education
  - a. Suicide Prevention for Kentucky Allied Health Professionals

A motion was made by Ms. Phelps to accept the board recommendations, Sara Santo seconded the motion & the motion carried unanimously.

### **Applications Review**

The board reviewed 1 Application for Reinstatement with a recommendation to Approve on Active-Active Not Eligible to Practice status until an active supervisor is obtained per receipt of 12CEU. Scott Deburger made a motion to accept the boards recommendation, Ms. Phelps seconded the motion & the motion carried unanimously.

### **COMPAINTS COMMITTEE REPORT**

All updates were provided during the Board Attorney Report by Board Counsel.

### **ASSIGNMENTS FOR NEXT MEETING**

Suicide Application Review Update

### **APPROVAL OF TRAVEL AND PER DIEM**

Dr. Miller made a motion to approve travel and per diem for today's meeting, May 1, 2023 & May 8, 2023 for Renee Causey Upton attending the Compact Commission Meeting and for Sara Santo due to being on summer break at JCPS. Mr. Stroth seconded the motion, and the motion carried unanimously.

### **NEXT SCHEDULED BOARD MEETING**

The next scheduled board meeting will take place on July 13, 2023 at 1:00pm with the complaints committee meeting scheduled for 12:30pm.

### **ADJOURNMENT**

Ms. Jill Phelps made a motion to adjourn the meeting at 1:54pm with no further items to discuss, Sara Santo seconded the motion, and the motion carried unanimously.